

Title 33
STATE BOARD OF ELECTIONS

Subtitle 22 DISCLOSURE BY PERSON EMPLOYING A LOBBYIST

Chapter 01 Statement of Contributions

Authority: Election Law Article, §2-102(b)(4); General Provisions Article, §5-716, Annotated Code of Maryland

.01 Registration.

A. In General. A person employing a lobbyist and making an applicable contribution shall file with the State Board no later than the last day of the reporting period the registration statement required under §B of this regulation.

B. Notice Requirements. The registration statement shall include:

- (1) The identity of the person employing the lobbyist;
- (2) The business address of the person employing the lobbyist;
- (3) The name, mailing address, and email address of:
 - (a) The principal officer of the business entity employing a lobbyist; and
 - (b) An individual designated as the filer for the person employing a lobbyist; and
- (4) The name and address of the lobbyist.

C. Report. After filing the registration statement, a person employing a lobbyist shall file a statement of contributions.

.02 Required Contents for Statement of Contributions.

The statement of contributions filed by the person employing a lobbyist and making an applicable contribution shall include:

A. The name of the candidate to whom the applicable contribution was made or who benefited from the applicable contribution;

B. The name of the political committee affiliated with the candidate or the independent expenditure entity that received the applicable contribution;

C. If known, the elective office sought by the candidate, or if not known, the elective office held by the candidate;

D. The aggregate applicable contributions attributed to the filer during the reporting period;

E. The aggregate applicable contributions to date attributed to the filer during the election cycle in which the applicable contribution was made;

F. If the applicable contribution was made by a person other than the filer but attributed to the filer, the filer must provide:

- (1) The name and address of:
 - (a) The individual who made the applicable contribution; or
 - (b) The organization, business entity, union, or other legal entity that made the applicable contribution;
- (2) The amount of the applicable contribution; and
- (3) The date the applicable contribution was made;

G. The transaction method of the applicable contribution and any other information on the transaction method required by the State Administrator; and

H. The aggregate amount or value to date of applicable contributions made to or for the benefit of each candidate from the contributor for the election cycle in which the statement of contributions is filed.

.03 Final Report.

A. Closeout Report Required. Once a person employing a lobbyist registers with the State Board under Regulation .01 of this chapter, the person shall file a closeout statement of contributions to cease future reporting obligations.

B. Additional Reports. Failure to file a closeout statement of contributions will require the person employing a lobbyist to file subsequent statements of contributions.

STATE BOARD OF ELECTIONS

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Administrative History

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Chapter 02 Penalties

Authority: Election Law Article, §2-102(b)(4); General Provisions Article, §5-716, Annotated Code of Maryland

.01 Late Filing Fee.

A. **Late Fee Penalty.** The State Board shall assess a late filing fee of \$10 for each day or part of a day that the statement of contributions is overdue.

B. **Maximum Fee.** The maximum fee assessed under §A of this regulation is \$500.

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Chapter 03 Electronic Signature Requirements

Authority: Election Law Article, §2-102(b)(4); General Provisions Article, §5-716; Annotated Code of Maryland

.01 Electronic Signature.

For each electronically filed statement of contribution, the filer shall include an electronic signature submitted under the penalty of perjury.

.02 Acceptance of Electronic Signature.

After the person employing a lobbyist has registered with the State Board, the person shall use any State Board approved password generated by the person for filing statements of contributions.

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